

## OC MODULE LAYOUT



<b>SAQA Qualification Title</b>	Occupational Certificate: Early Childhood Development Practitioner
<b>SAQA Qualification ID</b>	97542
<b>NQF Level</b>	4
<b>Credits</b>	131

### WHAT IS EARLY CHILDHOOD DEVELOPMENT?

The development of babies, toddlers and young children forms the most critical foundation of further development into childhood and adulthood. There is thus a vast need for ECD services, and it is critical that the field should be served by competent practitioners. In order to meet the needs at ECD level, it is important to be able to identify and recognise competent ECD practitioners who are able to work in a variety of ECD contexts. This qualification will provide a means to give recognition to practitioners at an entry level, thus making it possible for practitioners to increase their employment prospects, and at the same time provide the field with suitably qualified practitioners.

*In South Africa, Early Childhood Development (ECD) is a priority and is supported by legislation, national policies, and strategies.*

### PURPOSE OF THE QUALIFICATION

The purpose of this qualification is to prepare the recipient of this occupational qualification to operate as an Early Childhood Development Practitioner.

An Early Childhood Development Practitioner plans and prepares early childhood activities, facilitates and mediates learning, observes and assesses the progress of children, and reflects on learning in an inclusive, play-based environment to support holistic development of children (from conception - school going) in different centre-based or non-centre-based settings.

The qualified recipient will be able to:

- Plan and prepare broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings.
- Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre-based setting.
- Observe, assess and record each child's progress according to the age and stage.
- Compile a report of each child's progress.
- Maintain and promote the well-being, health, nutrition, safety and protection of children.

The Occupational Certificate: Early Childhood Development has been designed to meet the needs and interests of the early childhood development sector in a variety of settings and contexts with an inclusive focus on education, health and safety issues, amongst others. There is a vast need for early childhood development services, and it is critical that the field must be served by competent practitioners. In order to meet the needs at early childhood development level, it is important to be able to identify and recognise competent early childhood development practitioners who are able to work in centre-based and non-centre-based early childhood development settings.

This qualification will provide a means to give recognition to practitioners at an entry level, thus making it possible for practitioners to increase their employment prospects within the Department of Basic Education. The Department of Social Development, through the registration of early childhood development centres and/or sites, may also provide business opportunities to successful practitioners who may wish to establish early childhood centres and/or sites. It

will also provide access to a recognised career path and at the same time provide the field with suitably qualified professional practitioners.

The qualification will provide opportunities to people who wish to enter and/or continue learning in the early childhood development field, which include the employed, under-employed but not qualified, and school leavers. Every child has the right to high-quality, holistic education and care which forms the critical foundation for further development and learning from childhood into adulthood.

This necessitates the universal availability of high-quality early childhood development and education as a vital strategy to yield personal and long-term benefits to individual children, their families and the society at large.

Early childhood development is an essential component of economic development within the framework of childcare services. Changing social and economic needs require parents to enter the labour market. Therefore, quality early childhood development service provision is required to meet growing demands in the country, both in urban and rural settings.

## OUTCOMES


Once you've completed this occupational qualification, you will be able to:

1. Plan and prepare broad-phase learning environment and stimulating activities that meet the holistic needs of all children in centre-based or non-centre-based settings.
2. Facilitate and mediate all aspects of the daily programme in a centre-based or non-centre-based setting.
3. Observe, assess and record each child's progress.
4. Compile a report of each child's progress.
5. Maintain and promote the well-being, health, nutrition, safety and protection of children.

## QUALIFICATION MODULES


MODULE	MODULE NAME	LEARNING UNIT #	LEARNING UNIT TITLE
1	Plan and prepare for ECD	234201000-KM-01	Introduction to the Early Childhood Development sector. (5 days)
		234201000-KM-02	Theories and perspectives of childhood development. (8 days)
		234201000-KM-03	Planning and programme development in early childhood setting. (10 days)
		234201000-PM-01	Plan and prepare inclusive educational activities and routines using an approved programme based on the curriculum framework. (15 days)
2	Facilitate and mediate active learning	234201000-KM-04	Facilitation and mediation of active learning. (15 days)
		234201000-PM-02	Facilitate and mediate active learning in an integrated and holistic learning programme. (11 - 12 days)
3	Observation and assessment in ECD	234201000-KM-05	Observation and assessment in Early Childhood Development. (5days)
		234201000-PM-03	Observe, assess, record and report each child's progress according to the age and stage. (5 days)

4	Health, safety and wellbeing of children	234201000-KM-06	Promotion of health, safety and well-being of children. (8 days)
		234201000-PM-04	Support and promote the health, nutrition, safety. Protection and wellbeing of children. (15 days)
5	Administration for ECD	234201000-KM-07	Administration for Early Childhood Development services and programmes. (4 days)
		234201000-PM-05	Build and maintain collaborative relationships with parents and other service providers. (4 days)
		234201000-PM-06	Prepare and maintain administrative systems. (4 days)
6	Workplace experience	234201000-WM-01	Learning programme and routines planning and preparation process. (16 days)
		234201000-WM-02	Processes of facilitating and mediating the learning programme in a variety of contexts. (19 days)
		234201000-WM-03	Processes of observation, assessment, recording and reporting on Children’s learning and development. (9 days)
		234201000-WM-04	Processes and procedures of promoting the health, nutrition, safety, protection and wellbeing of children in an Early Childhood Development setting. (13 days)
7	Preparation for EISA	N/A	Preparation for the External Integrated Summative Assessment will be conducted either Face-to-face (Pretoria) or via Zoom / Google Meet sessions.
8	External Integrated Summative Assessment (EISA) <b>Written in South Africa at an Assessment Centre</b>	N/A	The external assessment will include written assessment conducted up to a maximum of 3 hours at decentralised assessment sites or centres, approved by the ETDP SETA (AQP), practical tasks evaluation in a simulated environment to be conducted at accredited assessment sites approved by ETDP SETA (AQP) over a period of 1-2 days, and the evaluation of workplace assignment assessed by ETDP SETA registered Assessor.  The examination fee will be advised as this is not determined by the Training Provider but the Assessment Quality Partner (ETDP SETA) and the Assessment Centre.



**ENTRY REQUIREMENTS**

- ♦ National Certificate Vocational (NCV) at NQF Level 3.
- ♦ Any other NQF Level 3 qualification.



**PRICE**

**R3 700.00 per module** (includes VAT)

Full payment per module to be made before learning material will be sent.  
Assessment per module to be finalised before moving on to the next module.

**OR**

**R 25 200.00 full qualification** (includes VAT)

Full payment to be made. Learning material will be sent one module at a time. Assessment per module to be finalised before moving on to the next module.



**WHAT YOU'LL NEED**

- ♦ Internet connection & data.
- ♦ Computer / laptop / notebook.
- ♦ Email.
- ♦ PDF Reader and Microsoft Office Word.
- ♦ Printer / scanner (optional).



**SELF-STUDY**

The entire course is available electronically. You will receive your course material & the supporting documents via email. This is a self-study / distance learning course.



**TRAINING MATERIAL**

All your training material will be emailed to you, including all supportive documentation (assessment guide, workbook, logbook, etc.). Your portfolio of evidence (POE) will also be submitted electronically via email.



**COMPLETION TIME FRAME**

You will have 4 - 6 weeks for each module from receiving the course material to submit your completed portfolio. Each module you enrol for will state the number of weeks you have to submit your completed portfolio. In total the course will take approximately 12 months to complete.

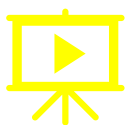


**WORKPLACE EXPERIENCE**

You will be responsible to source an adequate workplace for your workplace practical with the support of Accreditation & Training Services. You will have to complete a logbook, along with your workplace supervisor / mentor, to record your workplace experience.

Each module you complete will have the minimum days outlined that you need to spend completing your practical and workplace experience.

Approximately 11 - 12 weeks will have to be spent doing workplace experience.



**INTEGRATED PRACTICAL ASSESSMENT**

Qualifying for external assessment:

In order to qualify for the external summative assessment, learners must have a copy of a completed and signed Statement of Work Experience as well as proof of successful completion of the following subjects and Modules or Alternative Programmes where applicable:

Foundational Learning Competence is a pre-requisite for access to the external integrated summative assessment.



### SUPPORT VIA

Unlimited support is available via email during office hours 08:00 – 16:00, Monday – Friday. The contact details for your support facilitator/assessor will be allocated to you for each module you enrol for.



### SUBMISSIONS

All document submissions must be emailed to your support facilitator/assessor. The format for emailing documents is PDF.



### HOW IT WORKS

1. Complete the enrolment form and email the form to [admin@ecdtraining.co.za](mailto:admin@ecdtraining.co.za).
2. We will send you a proforma invoice for your chosen module/s.
3. Make payment via EFT / direct deposit.
4. Email proof of payment to [admin@ecdtraining.co.za](mailto:admin@ecdtraining.co.za).
5. Your *Learner Guide* and supporting documents will be emailed to you.
6. Study the *Learner Guide*.
7. Complete all required documents and email them (in PDF format) to your support facilitator/assessor. Documents can be completed in your own handwriting or electronically (unless otherwise stated).
8. Once your full portfolio of evidence has been received (per module) it will be assessed, and feedback given regarding competence.

Please note: Modules should be done in order. The first module must be completed before the next module will be sent to you.